

# Flying Tigers Constitution & Bylaws

## ARTICLE: I GENERAL

### SECTION 1: NAME

- A. The name of this organization shall be: Flying Tigers Radio Control Model Club

### SECTION 2: OBJECTIVE

- A. To encourage interest in radio control modeling.
- B. To provide instruction for the novice.
- C. To promote the good name of radio control modeling to the community.
- D. To foster the exchange of ideas on radio control modeling.
- E. To educate and promote safety in accordance with official AMA and Club rules and guidelines.

### SECTION 3: MEMBERSHIP

- A. The categories of membership are: Full (both Regular and Life), Junior, and Honorary.
  - 1. A regular member is at least 18. He pays yearly dues.
  - 2. A life member is at least 18. He has obtained his life membership by paying \$1000 dues in advance, or by maintaining continuous regular membership for 25 years.
  - 3. A junior member is a person, less than 18 sponsored by a parent who is a full member, or another full member. A full member may only sponsor one junior member who is not an immediate family member. A junior member has no financial obligations to the club.
  - 4. An honorary member is a person who has been a benefactor to the club in real or intangible ways. He shall be nominated by the executive board and voted upon by the members in secret ballot. An honorary has no financial obligations to the club.
- B. Any person of at least eighteen (18) years of age shall be a prospect for full membership.
- C. A prospective member must attend one (1) meeting unless waived by majority vote of the executive.

- D. Election into full membership requires two-thirds (2/3) vote of the full members at which there is a quorum. The prospective member shall be notified of the results by mail.
- E. Full membership requires proof of current membership from the Academy of Model Aviation (AMA) at the time of induction into full membership.
- F. Full members who have soloed have full flying privileges at the Flying Tigers field. Full members are eligible of election to any Club office, and can make, second, or vote upon any motion or election at a Club meeting. A full member shall remain current in all financial obligations to the Club. A full member shall adhere to all Club By-Laws, Field Rules and Safety Rules.
- G. A junior member may fly at the Flying Tigers field only when his/her full member sponsor is present. If the sponsor is not a parent an emergency medical treatment form signed by the parent shall be carried by the sponsor. He/she shall adhere to all Club By-Laws, Field Rules and Safety Rules.
- H. An honorary member shall adhere to all Club By-Laws, Field Rules and Safety Rules.

### SECTION 4: CLARIFICATIONS & DEFINITIONS

- A. In any instances in this document where it says to notify by mail or similar wording, electronic means will suffice. i.e. Telephone, E-mail, etc.
- B. Left in good standing will mean upon membership termination, the individual will return all Club property. i.e. keys, radios, etc.

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## ARTICLE II ADMINISTRATION

### SECTION 1: PURPOSE OF THE ADMINISTRATION

- A. The administration and all of its elected officers shall serve in the executive capacity to the Club and its members.
- B. The administration is solely responsible for the oversight of all financial, documentaries, legislative and other activities on behalf of or in the interests of the Club.

### SECTION 2: ELECTION OF OFFICERS

- A. The Flying Tigers Club will hold its election of executive officers at the first meeting in November of each year.
- B. No elected officer may hold more than one (1) office at the same time.
- C. Only full members will be eligible for elected office.
- D. Term of office shall be two years. The Commander and Treasurer shall be elected on even years commencing in the year 2000. The Vice Commander and the Secretary shall be elected on odd years commencing in the year of 1999.

### SECTION 3: NOMINATIONS

- A. A nominating committee shall be appointed by the current elected commander at the first membership meeting in September of each year.
- B. The nominating committee shall consist of three (3) full members who have held at least one (1) office in the Club prior to the nominating committee.
- C. The nominating committee will submit a slate of candidates on the third Tuesday of October for the offices of Commander, Vice-Commander, Secretary, and Treasurer, as required, and one member for the Board of Trustees.
- D. The full members named for the offices shall be, in the opinion of the nominating

committee, the logical persons to lead the Club for the following term.

- E. Nominations for any or the above mentioned office will be accepted from the floor.

### SECTION 4: VACANCY OF OFFICE

- A. Whenever a vacancy occurs in any of the elected offices, nominations for the vacant office shall be made and an election held at the next regulars meeting, unless extenuating circumstances prevail.
- B. The person, so elected, shall fill the un-expired term only. This person shall be eligible to run for re-election.

### SECTION 5: REMOVAL FROM OFFICE

- A. Impeachment proceeding for misconduct and/or dereliction of duty may be instituted by petition signed by eight full members.
- B. Upon receipt of this petition by the executive committee, all full members shall be notified by mail not more than five (5) days after receipt of petition.
- C. The impending impeachment will be brought to a vote no less than twenty-one (21) days following this notification.
- D. Impeachment will be decided by a 2/3rds vote of the full members present at the meeting of which there is a quorum. Voting will be by secret ballot.
- E. Full members not present at meeting which secret ballot is taken for the above proceedings shall be eligible for an absentee ballot upon request in writing to the executive officers.
- F. Absentee ballots shall not be accepted later than forty-eight (48) hours before the meeting in which impeachment proceedings are voted on.

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## **SECTION 6: NON-VOLUNTARY TERMINATION OF MEMBERSHIP**

- A. Any full member shall be terminated from full membership immediately for any one or more of the following infringements:
  - 1. Non-payment of club dues
  - 2. Malicious destruction of Club property
  - 3. Theft of Club property and/or member's property.
  - 4. Failure to provide a current AMA license as stated in Article I, Section 3, Paragraph E
  - 5. Non-payment of assessments
- B. Termination of membership may be instituted by petition signed by eight (8) full members and presented to executive officers by the next meeting.
  - 1. Upon receipt of this petition by the executive committee, all full members shall be notified by mail not more than five (5) days after receipt of petition.
  - 2. Not less than twenty-one (21) days following notification, termination will be decided upon. At this time, said member may show cause as to why he should not be terminated.
  - 3. Termination requires a 2/3rds vote of the full membership present at a meeting at which there is a quorum.
  - 4. Full members not present at meetings in which ballot is taken for termination shall be eligible for an absentee ballot upon written request to the executive officers.
  - 5. Absentee ballots shall not be accepted later than forty-eight (48) hours before the meeting in which termination proceeding are voted on.

## **SECTION 7: MEETINGS**

- A. Meetings shall be held on the first Tuesday of each month.
- B. Special meetings shall be called by the Commander nineteen (19) days following notification by mail.
- C. The Administration may have a monthly meeting and make recommendations resulting

from this meeting at the meeting held on the first Tuesday of each month.

## **SECTION 8: CONDUCT OF BUSINESS**

- A. In any situation not covered by the By-Laws, Robert's Rules of Order shall govern the deliberations of the Club.
- B. The order of Business shall adhere to the following proceedings:
  - 1. Call meeting to order
  - 2. Roll call
  - 3. Introduction of guests
  - 4. Reading of minutes of last meeting
  - 5. Report of Commander
  - 6. Report of Vice-Commander
  - 7. Report of Treasure
  - 8. Report of Standing Committees
  - 9. Old Business
  - 10. New Business
  - 11. Election of Officers (when needed)
  - 12. Adjournment

## **SECTION 9: QUORUM**

- A. Regular monthly meeting shall be considered a quorum with a minimum of fifteen (15) full members present.

## **ARTICLE III: OFFICERS AND COMMITTEES**

### **SECTION 1: COMMANDER**

- A. The commander shall preside at all meeting of the Club at which the commander is present.
- B. The commander shall act for the Club in matters of business, which do not involve policy that requires action by vote of the membership
- C. The commander shall be circumspect in the exercise of this authority, but the commander shall consider that the confidence given is sufficiently broad to enable that person to act for the Club in matters that require prompt or summary action.
- D. The commander shall call a special meeting upon written request of not less than the (10)

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- percent of the membership, or at time when the commander may deem it necessary.
- E. As commander, that person shall cast a vote at all meetings where voting is used on membership motions or elections.
  - F. The commander shall appoint committees.

## **SECTION 2: VICE-COMMANDER**

- A. The vice-commander shall preside at all meeting at which the commander is absent.
- B. During the absence or incapacity of the commander or when specially request by the commander, the vice-commander shall act for the commander in all matters of business which do not involve policy requiring action by vote of the membership.
- C. The vice-commander shall be governed in the exercise of this authority by the same considerations given the commander
- D. The vice-commander shall be an ex-officio member of all committees, using the ex-officio position to expedite actions of the committees.
- E. The vice-commander shall sit at the right hand of the commander at all meeting at which the vice-commander is in attendance.
- F. The vice-commander is responsible for all groups' activities.
- G. The vice-commander shall organize any activity which might involve a group of members.
- H. The vice-commander shall report to the membership at each meeting the dates, times and requirements of all coming events. The vice-commander will make a detailed report on each activity.

## **SECTION 3: SECRETARY**

- A. The secretary shall record the minutes of each meeting.
- B. The secretary shall maintain attendance records of each meeting
- C. The secretary shall be prepared at each meeting to read the minutes of the previous meeting.

- D. The secretary will, when directed by the commander, make any mailing necessary to the Club.
- E. The secretary shall maintain and verify a current list of all member AMA licenses. He shall also keep a list of status of all members, past and present.
- F. The secretary shall maintain and keep current the Club Field and Safety Rules.

## **SECTION 4: TREASURER**

- A. The treasurer shall keep a record of all funds and property of the Club.
- B. The treasurer shall record all money received or disbursed.
- C. The treasurer shall assume the responsibility of all Club funds and that person will open a checking account. All withdrawals will be by check only.
- D. The treasurer shall keep a record of all dues received and that person will make a report of all delinquent members to the commander at the first meeting of each month.
- E. The treasurer shall make a report of the Club finances at each meeting. The treasurer shall give; in duplicate a record of all financial transactions to the commander and secretary.
- F. The treasurer shall maintain and present all financial statements and receipts at the monthly board meeting.

## **SECTION 5: COMMITTEES**

- A. The commander shall appoint committees, standing or temporary, as may be necessary for the proper conduct of business.

## **ARTICLE IV: BOARD OF TRUSTEES**

### **SECTION 1: PURPOSE OF BOARD**

- A. The board of Trustees shall serve in an advisory capacity to the Club and its members.
- B. The Board of Trustees shall have the authority to levy penalties for violations of Club Safety Rules and Club Field Rules.

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## SECTION 2: BOARD PROCEDURES

- A. The Board may as necessary have a monthly meeting and make recommendations resulting from this meeting at the meeting held on the first Tuesday of each month.
- B. The Board will be invited to all officers meetings

## SECTION 3: ELECTION OF THE BOARD OF TRUSTEES

- A. The Board of Trustees shall consist of three (3) full members.
- B. Each Board member shall serve for three (3) years. The Chairman of the Board shall be the member serving the final years of that person's term.
- C. One trustee will be elected each year as a First year trustee. This election shall be held immediately following the election of the executive officers on the first meeting of November of each year.

## ARTICLE V: FINANCES

### SECTION 1: BUDGET

- A. The Club shall establish an operating budget by first meeting of March of each year. After the budget has been approved, no monies shall be spent which exceed the budget without approval of the membership. Such approval shall be by simple majority at any regular meeting.
- B. The Fiscal Year for the Club shall be March 1 of each year through February 28 of the following year.

### SECTION 2: DUES

- A. Regular member dues shall be one hundred (\$100.00) dollars. Dues will be payable by the first meeting in February. New member dues are payable 30 days after acceptance into the club.
- B. Any new member joining after September 1<sup>st</sup> a one hundred (\$100.00) dollars dues payment

will cover the following year and the remaining balance of the current year.

- C. Life membership dues consist of a one-time payment of \$1000.00. This will entitle the person to a membership with no further dues requirements. All other Club requirements remain in effect.

## SECTION 3: REFUNDS

- A. No member separated from the Club shall be entitled to a refund of any dues or initiation fee.

## SECTION 4: ASSESSMENTS

- A. Special assessments may be passed by a 2/3rds vote of the full members present at a meeting at which there is a quorum.

## ARTICLE VI: AMENDMENTS

### SECTION 1: PROCEDURE

- A. An amendment to these By-Laws may be accomplished by a 2/3rds vote of the full members present at a meeting, which has been convened at least twenty-one (21) days after the proposal was read. Amendments may be proposed only by written request bearing the signatures of not less than twenty percent (20%) of the membership.
- B. All full members not present at a meeting at which the ballot is taken for the above proceedings shall be eligible for an absentee ballot upon request in writing to the executive officers.
- C. Absentee ballots shall not be accepted later than forty-eight (48) hours before the meeting at which the above proceeding is voted on